

# NANTUCKET MEMORIAL AIRPORT COMMISSION

September 9, 2014  
Agenda

1. Review and Approve:
  - a. Agenda
  - b. 7/15/14 Minutes
  - c. 8/12/14 Minutes – *Pending*
  - d. Ratify 8/20/14 Warrant
  - e. Ratify 9/3/14 Warrant
  - f. Approve 9/10/14 Warrant
2. Public Comment
3. Election of Officers
4. **022613-2** Master Plan and Sustainability Program Update
  - a. Discussion of Draft Chapter 6 – “Facility Requirements”
  - b. Discussion of Draft Chapter 7 – “Financial Benchmarking”
5. Pending Leases/Contracts as Set Forth on Exhibit 1, which Exhibit is Herein Incorporated by Reference
6. Pending Matters
  - a. **070913-1** TON Memorandum of Understanding (MOU) Update
  - b. **042214-2** Formerly Used Defense Site (FUDS) Status
7. Various Personnel Matters
  - a. Job/Salary Classification Plan Study Update
  - b. Ratify Changes to Non-Union Personnel Manual
8. MassDOT Grant Awards & Associated Assurances
  - a. **090914-1** Commission Signing Authority
  - b. **090914-2** Security Upgrades Grant/Assurances - \$19,400.00
  - c. **090914-3** ARFF Vehicle Grant/Assurances - \$31,875.00
9. **090914-4** FY16 Capital Requests
10. **090914-5** Review and Approve of FY15 Disadvantaged Business Enterprise Plan
11. Manager’s Report
  - a. Other Project Updates
  - b. RFP/Bid Status
  - c. Operations Update
  - d. July Statistics
12. Sub-Committee
  - a. Sub-Committee Appointment Discussion
  - b. Schedule Environmental Sub-Cttee Meeting
13. Commissioner’s Comments
14. Public Comment
15. Executive Session – G.L. c.30A, §21
  - a. Review ES minutes of 8/28/12, 9/18/12, 12/4/12, 12/11/12, 2/26/13, 4/23/13, 5/28/13, 8/27/13, 9/10/13, 9/24/13, 10/8/13, 10/22/13, 11/12/13, 12/10/13, 1/14/14, 2/25/14, 3/11/14, 3/25/14, 4/22/14, 6/24/14 and 7/15/14 for possible release; and 8/12/14 for review and possible release, and
  - b. Clause 3: To conduct strategy session with respect to collective bargaining where if held in Open Session, may have a detrimental effect on the bargaining position of the Airport Commission



EXHIBIT 1  
PENDING LEASES/CONTRACTS/AGREEMENTS  
September 9, 2014

Type of Agreement/Description	With	Amount	Other Information	Source of Funding
Lease Agreement	Tradewind Aviation	(\$11,000)	FBO Building Use Fee	Rental Income
			Plus \$1,500 Annual Business Fee	
			Plus Landing Fees	
Lease Agreement	US Airways Inc	(\$6,960)	Terminal Office Space	Rental Income
			Plus \$1,500 Annual Business Fee	
			Plus \$480 Intercom/Announcement	
Contract	KOBO Utility Construction Corp	\$5,850	Push Approx 75' of 4" Pipe Underground for GA Building Irrigation System	Capital Budget
Contract	MHQ Supply	\$56,745	Purchase of 2014 Ford F250	Capital Budget
			For Operations Department	